

UTAH POLICE CORPS

APPLICATION FOR ADMISSION/ PERSONAL HISTORY STATEMENT



APPLICANT NAME

APPLICANT SOCIAL SECURITY NUMBER

APPLICANT DATE OF BIRTH

**RETURN TO:
UTAH POLICE CORPS
4525 S. 2700 WEST
SALT LAKE CITY, UT 84119**

REVISED 8/30/2000

**UTAH POLICE CORPS
APPLICATION/PERSONAL HISTORY STATEMENT**

INFORMATION

The background investigation is one process used to evaluate your qualifications and suitability for employment with Utah Law Enforcement. A thorough investigation will yield job relevant information concerning your past behavior, experience, education, performance and other critical factors important in the overall selection process. The background investigation also entails inquiries yielding facts surrounding your conduct, which may bear a demonstrable relationship to your suitability.

The information you provide will be protected from unauthorized disclosure in compliance with Utah Law Enforcement policy. All records and documents become the property of the State of Utah. Negative factors in your past will be evaluated with regard to the circumstances in which they occurred and in relationship to the position for which you have applied.

Be accurate and thorough in completing your Application/Personal History Statement. Any attempt to misrepresent, omit or falsify information will result in the immediate denial of further consideration for employment or will be cause for immediate dismissal if an appointment has been made. In addition, a false statement may result in criminal prosecution for fraud. An attempt by a certified police officer to falsify any document will result in notification of Peace Officer Standards and Training. All responses must be true and accurate.

The Utah Department of Public Safety has the legitimate obligation to pursue criminal activity once reasonable suspicion exists that laws have been violated. If you are involved in criminal activity, or if you have committed crimes that have not been detected, criminal complaints may be filed. Criminal activity by certified police officers will be reported to the Peace Officer Standards and Training Certification Supervisor.

You are given sufficient time to secure necessary documents, complete the Application/Personal History Statement and have your signature notarized. Failure to comply with these requirements will result in your elimination from further consideration for participation in the program.

I understand the information contained in the above statement.

Signature of Applicant

Date

INSTRUCTIONS TO THE APPLICANT

- **Print in black ink or type.**
- **Do not leave any question blank. If a question does not apply to you, write “N/A” (Not Applicable) in the space provided for your answer.**
- **If you need more space to answer a question, attach an additional sheet of paper. Type or print your name and social security number in the upper right-hand corner of each additional sheet.**
- **Do not write on the back of any page of this Application/Personal History Statement.**
- **Make a copy of this entire packet and all attachments before you turn it in. We will not be able to provide you with copies once it has been turned in.**

Attach the following documents to the Application/Personal History Statement: (check box when attached)

A photocopy of your birth certificate in your name at birth issued by the Registrar of Vital Records with the filing date and seal of the Registrar clearly visible. **The Police Corps will not accept a Hospital Certificate, Baptism Certificate or Notification of Birth, which has not been registered, with the Registrar of Vital Records.**

If you are unable to obtain a certified copy of your birth certificate, you will be required to verify United States citizenship by showing a United States Passport or a United States Naturalization Paper. Do not photocopy these documents.

The Immigration Reform and Control Act of 1986 requires an employing agency to determine if a candidate is a United States citizen or an alien lawfully authorized to work in the United States. You will be required to furnish original documents, which confirm your identity and employment eligibility.

Signature on the “**INFORMATION**”, page 3

Notarized signature on the “**Authorization for Release of Information**”, page 5

Notarized signature on the “**Medical Release**” page 6

“**Authorization and Request for Release of Consumer Information**” for Utah Police Corps Applicants, page 7

“**Official Copy of Driver License Record**”

“**DD214 – Military Record**”, if applicable

“**Transcripts/Test Scores**”

“**Letters of Recommendation Forms**”

“**Personal Statement**”

Notarized signature on the last page of the packet, page 35

AUTHORIZATION AND REQUEST FOR RELEASE OF INFORMATION

To Whom It May Concern: I am an applicant for the Utah Police Corps. The Utah Police Corps needs to thoroughly investigate my employment background and personal history to evaluate my qualifications to hold the position for which I applied. It is in the public's interest that all relevant information concerning my personal and employment history be disclosed to the Utah Police Corps. I hereby authorize and direct you to release any and all information in your files pertaining to my employment records to the Utah Police Corps. I do hereby authorize a review of and full disclosure of all records, or any part thereof, concerning myself, to the Utah Police Corps or any duly authorized agent of the Utah Police Corps, whether said records are of public, private, confidential or however classified. The intent of this authorization is to give my consent for full and complete disclosure. I reiterate and emphasize that the intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation that may provide pertinent data for the Utah Police Corps to consider in determining my suitability for employment in law enforcement in the state of Utah. It is my specific intent to provide access to personnel information, however personal or confidential it may appear to be. I consent to your release of any and all public and private information that you may have concerning me, my work record, my background and reputation, my military service records, educational records, my efficiency ratings, complaints or grievances filed by or against me, the records or recollections of attorneys at law, or other counsel, whether representing me or another person in any case, either criminal or civil, in which I presently have, or have had an interest, attendance records, polygraph examinations, medical/psychological evaluations, any internal affairs investigations and discipline, including any files which are deemed to be confidential, and/or sealed and any all other records pertaining to me, regardless of their nature. Any inquiry into records concerning medical treatment and/or psychiatric consultations which I may have had is to determine character traits which may be relevant for employment purposes and will only be requested after a conditional offer of employment has been extended. I hereby release you, your organization, and all others from liability or damages that may result from furnishing the information requested, including any liability or damage pursuant to any state or federal laws. I hereby release you, as the custodian of such records, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. I direct you to release such information upon request of the Utah Police Corps regardless of any agreement I may have had with you previously to the contrary. The law enforcement organization requesting the information pursuant to this release will discontinue processing my application/personal history statement if you refuse to disclose the information requested. For and in consideration of the Utah Police Corps acceptance and processing of my application/personal history statement for employment, I agree to hold the Utah Police Corps, its agents and employees harmless from any and claims and liability associated with my application/personal history statement for employment or in any way connected with the decision whether or not to employ me with the proper authorities. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974, with regard to access and to disclosure of records, and I waive those rights with the understanding that information furnished will be used by the Utah Police Corps in conjunction with employment procedures. A photocopy of a FAX copy of this release form will be valid as an original thereof, even though the said photocopy or FAX copy does not contain an original writing of my signature. This Authorization And Request for Release of Information, hereinafter referred to as Request, is valid for a period of one (1) year from the date of my signature. Should there be any questions as to the validity of this Request, you may contact me at the address listed on this form. I agree to pay any and all charges or fees concerning this Request and can be billed or such charges at the address listed on this form. I agree to indemnify and hold harmless the person to whom this Request is presented and his agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request.

Print Name

Social Security Number

Date of Birth

Complete Address

Phone Number

Applicant's Signature

Date

Subscribed and sworn to/before me this _____ day of _____, 2000.

Notary Signature

My Commission Expires

Notary Stamp

MEDICAL RELEASE
UTAH POLICE CORPS APPLICANTS
NOTICE TO EXAMINING PHYSICIAN
UTAH POLICE CORPS PHYSICAL REQUIREMENTS

Peace Officer training programs require participation in physical assessment training. Utah Police Corps Students will participate in an exercise program for a minimum of 19 weeks to 24 weeks, for one hour, five times a week to include the following:

- Running** - The student will begin running 1.5 miles and work up to a maximum run of 5 miles, three days a week.
- Mat Work** - Students will do mat work, which consists of flexibility exercises, abdominal exercises and push-ups, three times a week.
- Strength Training** - Students will work out with weight room equipment, free weights, stationary bicycles and a treadmill.
- Arrest Control Tactics Training** - Students receive in class instruction with demanding hands on practical drills and physical training, applying reasonable and necessary force in a defensive tactics situation.

Physical Assessment Test

A physical assessment test will be administered prior to admission to the academy. The Utah Police Corps student must pass the physical assessment requirements at 50% of Cooper Standards to qualify for the Police Corps academy.

A physical assessment test will be administered at least four times during the academy. Once, at the end of every five weeks training. The test will require maximum exertion. It will test strength, flexibility, agility, cardiovascular endurance and coordination.

APPLICANT:

I have read and understand the physical training requirements necessary for attendance at the Utah Police Corps peace officer training program.

I am physically capable of participating in a rigorous program of physical conditioning for a period of 19-24 weeks.

_____ Print Name of Applicant	_____ Signature of Applicant	_____ Date
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MEDICAL RELEASE:

I have examined the applicant and find this person physically capable of participating in a rigorous program of physical conditioning, as described, for a period of 19-24 weeks.

_____ Print Name of Physician	_____ Signature of Physician	_____ Date
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_____ Telephone Number of Physician	_____ Mailing Address of Physician
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AUTHORIZATION AND REQUEST FOR RELEASE OF CONSUMER INFORMATION

I, (please print) _____, have made application for the Utah Police Corps, and it is my understanding that a comprehensive investigation of my consumer report will be conducted in connection with my application. I understand that any information, which adversely reflects on me for employment, may be cause for disqualification from further consideration with the Utah Police Corps.

In case of adverse actions, you will be notified the information contained in your consumer report has been used against you. At that time, you may obtain a disclosure of the nature of the information relied upon by making a written request within 60 days of receiving the adverse action notice.

The Federal Fair Credit Reporting Act is designed to promote accuracy, fairness, and privacy of information in the files of every "Consumer Reporting Agency" (CRA). Most CRA's are credit bureaus that gather and sell information about you, such as, your credit account status, collection actions, bankruptcies filed, and public records, i.e., tax liens, civil judgements, etc.

I hereby give the Utah Police Corps, and its agents, the authority to conduct a comprehensive consumer investigation including, but not limited to, oral discussions with any person(s) concerning my report.

To the custodian of records discussed herein, I hereby authorize you to release information to the bearer of the Authorization and Request for Release of Consumer Information. I consider a copy of the Authorization and Request for Release of Consumer Information to be as valid as the original even though the copy does not have my original signature.

I hereby release the Utah Police Corps, its agents and anyone who gives written or oral information about me to the Utah Police Corps from any claims of liability or damages which may occur as a result of the consumer's investigation.

This release of liability also extends to my heirs, associates, assigns, and representatives.

Applicant's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 2000

Notary Signature

My Commission Expires

NOTARY STAMP

PART I – GENERAL INFORMATION

1. a. Name: _____
Last First Middle Maiden
- b. If you ever used a name different from 1a, list all other names you have ever used.
1. Name: _____
Last First Middle
2. Name: _____
Last First Middle
2. Social Security Number: _____ - _____ - _____
3. Date of Birth: _____ Place of Birth: _____
4. Sex: Male Female Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____
5. Residence Address: _____
Street Number City State Zip Code
6. Mailing Address: _____
Post Office Box City State Zip Code
7. a. Residence Phone Number: _____
- b. Permanent Phone Number: _____
- c. Work/Pager/Cellular Phone Number: _____
- May we call you at work? Yes No
8. Alternate contact telephone numbers – Please list the name and phone of someone (a relative or close friend) who usually knows how to contact you if you cannot be reached at home or work. DO NOT LIST YOUR OWN TELEPHONE NUMBER.
- Name: _____ Phone Number: _____
9. Are you a citizen of the United States? Yes No
10. If not a US citizen, is there a date you expect to become one? Yes No
- List month/year: _____
- (You must be a US citizen at time of graduation)
11. If naturalized: Certificate Number: _____ Date: _____

PART II – MARITAL STATUS

12. Single Engaged Married Separated Annulled Divorced Widowed

13. Name of present spouse: _____ Date of Birth: _____
Last First Middle

_____/_____/_____
 Date of Marriage Social Security Number Work Phone Number Work Hours

Name of Spouse's Employer and Address	Street	City	State	Zip
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List names and birth dates of all children by this marriage (if these children are stepchildren or adopted, indicate this).

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

14. If divorced, annulled or widowed, list prior marriage(s) in order of occurrence. If additional space is needed, attach a separate sheet of paper.

a. Name of former spouse: _____ Date of Birth: _____
Last First Middle

Residence Address: _____
 Street Number City State Zip Phone Number:

_____/_____/_____
 Date of Marriage Social Security Number Date of Divorce/Annulment/Death

Court/State Issuing Decree

List names and birth dates of all children by this marriage (if these children are stepchildren or adopted, indicate this).

1. _____ 3. _____

2. _____ 4. _____

PART II – MARITAL STATUS CONT'D

Are these children living with you? Yes No If yes, full-time part-time . If they are not living with you full-time, are they living with their mother/father? Yes No. If no, list name and relationship of whom they are living with.

Name: _____ Relationship: _____

Was child support and/or alimony ordered: Yes No. Child Support \$ _____ Alimony \$ _____

b. Name of former spouse: _____ Date of Birth: _____
Last First Middle

Residence Address: _____
Street Number City State Zip Phone Number: _____

_____/_____/_____
Date of Marriage Social Security Number Date of Divorce/Annulment/Death

Court/State Issuing Decree

List names and birth dates of all children by this marriage (if these children are stepchildren or adopted, indicate this).

1. _____ 3. _____
2. _____ 4. _____

Are these children living with you? Yes No If yes, full-time part-time . If they are not living with you full-time, are they living with their mother/father? Yes No. In no, list name and relationship of whom they are living with.

Name: _____ Relationship: _____

Was child support and/or alimony ordered: Yes No. Child Support \$ _____ Alimony \$ _____

15. List names and birth dates of all children by any other relationship not previously listed. If additional space is need, use a separate sheet of paper.

1. _____ 2. _____

Are these children living with you? Yes No. If no, whom are they living with?

PART II – MARITAL STATUS CONT'D

List name, address and phone number of other parent:

Was child support and/or alimony ordered? Yes No Child Support \$ _____ Alimony \$ _____

16. Name of Fiancée (if applicable): _____
Last First Middle Date of Birth

Residence Address: _____
Street Number City State Zip Code

_____/_____/_____
Social Security Number Home Phone Number Work Phone Number Work Hours

Name of Employer and Address Street City State Zip Code

17. If you claim income tax exemptions for support of dependents other than spouse and children listed, provide the following information on a separate sheet of paper: name, address with zip code, relationship.

18. Have you ever been involved in paternity proceedings? Yes No If yes, give details on separate sheet of paper.

19. Do you currently or have you ever practiced bigamy or polygamy? Yes No If yes, give details on a separate sheet of paper.

PART III – RELATIVES

20. All applicants must give complete information concerning their relatives. List in sequence your immediate family starting with parents and proceed to brothers and sisters. Include stepbrothers and sisters, half-brothers and sisters, stepparents, legal guardians, or others who have reared you instead of your parents. The requested information should be furnished concerning them as well as your real parents. If more space is needed, use an additional sheet of paper.

APPLICANT'S FAMILY

SPOUSE'S FAMILY

Father: Date of Birth: Address: Phone Number:	Father: Date of Birth: Address: Phone Number:
Mother: Date of Birth: Address: Phone Number:	Mother: Date of Birth: Address: Phone Number:
Brother: Date of Birth: Address: Phone Number:	Brother: Date of Birth: Address: Phone Number:
Sister: Date of Birth: Address: Phone Number:	Sister: Date of Birth: Address: Phone Number:

PART IV – RESIDENCES

21. Applicant must provide residence information for the last ten (10) years. Starting with your current address, list in sequence all residences. List addresses while serving in the military, attending school if away from home, or away from home for volunteer services or work.

Address	Property Owner/Phone
City,State,Zip	Address
Apt. No From/To	City State Zip
With whom did you reside?	Length of time at this residence

Address	Property Owner/Phone
City,State,Zip	Address
Apt. No From/To	City State Zip
With whom did you reside?	Length of time at this residence

Address	Property Owner/Phone
City,State,Zip	Address
Apt. No From/To	City State Zip
With whom did you reside?	Length of time at this residence

Address	Property Owner/Phone
City,State,Zip	Address
Apt. No From/To	City State Zip
With whom did you reside?	Length of time at this residence

Address	Property Owner/Phone
City,State,Zip	Address
Apt. No From/To	City State Zip
With whom did you reside?	Length of time at this residence

If you need additional space, attach separate sheet of paper.

22. Have you ever been evicted from a residence? Yes No If yes, explain: _____

PART V – EDUCATION

23. Starting with high school list names, addresses of all schools you have attended or are now attending. This would include schools of higher education including colleges and universities, business or trade schools. Also include law enforcement academies.

	Name and address of school or college	Attendance dates (month/year to month/year)	Type of diploma or degree	Graduation or expected graduation (month/year)
High school Or GED				
Vocational school				
Community College				
4-year college or university				
Graduate school				
Other				

- a. Attach an official copy of an up-to-date high school transcript
- b. If you attend (or have attended) college, attach an up-to-date official transcript. If you prefer, you may have the registrar's office mail the transcript to the Utah Police Corps office.
- c. If you have taken the Scholastic Aptitude Test (SAT) or the American College Test (ACT), attach a copy of your score report.

24. Do you speak any language(s) other than English (including American Sign Language)?

Yes No

Indicate language and proficiency (beginner, intermediate, advanced or fluent/native)

Language	Proficiency
	Speaking:
	Reading:
	Writing:
	Speaking:
	Reading:
	Writing:

25. List on a separate sheet and attach to application, any academic honors, scholarships, fellowships Or similar awards received in high school or college.

VI – REFERENCES

26. Provide all information requested below for at least five (5) individuals who have known you for the past five (5) years. At least three of your references should be acquaintances in you own age group. References should not be relatives, past or present employers, or co-workers listed in **PART – VII**. The references you select should know you well enough to give information about your character, ability, experience, personality, and other pertinent information.

Name			Years Known	Occupation
Address			Place of Employment	
City	State	Zip	Home Phone	Business Phone
Name			Years Known	Occupation
Address			Place of Employment	
City	State	Zip	Home Phone	Business Phone
Name			Years Known	Occupation
Address			Place of Employment	
City	State	Zip	Home Phone	Business Phone
Name			Years Known	Occupation
Address			Place of Employment	
City	State	Zip	Home Phone	Business Phone
Name			Years Known	Occupation
Address			Place of Employment	
City	State	Zip	Home Phone	Business Phone

27. **Give a copy of the Police Corps *Recommendation Form* to at least two, and no more than four,** of the persons you have requested a letter of recommendation and have them submit the letter to the Utah Police Corps.
28. **Attach a personal statement to this application. Word limit: 500-700 words.**

Tell us something about yourself. Why do you think you would be a good candidate for the Police Corps? What do you consider your greatest strength and why? What do you consider you greatest weakness and why? If you feel that you have faced difficult circumstances in your life, please write about how you have overcome those obstacles.

Although you are not required to write about any specific topic, an essay that shows growth, maturity, leadership, courage and commitment could be particularly helpful to your application.

VII – EMPLOYMENT

29. If the answer to any of the questions **below is yes**, explain in detail on a separate sheet of paper.
- a. Have you ever been warned or reprimanded for being late or absent?
Yes No
 - b. Have you ever been warned or reprimanded for misconduct or unsatisfactory performance?
Yes No
 - c. Have you ever been warned or reprimanded for any other reason?
Yes No
 - d. Have you raised your voice, used insulting language or had arguments with any supervisor or co-worker?
Yes No
 - e. Have you ever been terminated during a probationary period from any employment? If yes, give name of the employer, date, and circumstances.
Yes No
 - f. Have you ever been suspended, fired, or asked to resign from any employment? If yes, give name of the employer, date, and circumstances.
Yes No
 - g. Have you ever resigned from an employer in lieu of termination? If yes, give name of the employer, date, circumstances.
Yes No
 - h. Have you ever quit a job without giving proper notice? If yes, give name of employer, date, circumstances.
Yes No
30. Would contacting your current employer during the background investigation present a problem for you? Yes No
31. Beginning with the current date, list your work history in chronological order back to your (18th) birthday. List, in sequence, all periods of employment (full-time, part-time), unemployment, self-employment, periods when attending school, military service, and volunteer work – tutoring, service to the elderly, work with church groups, programs you may have been involved with in your community. Work experience includes summer jobs, as well as college internships.

Please give complete address with city, state, and zip code. Include the area code with the phone number. If additional space is needed, make copies of the page before completing the section. List **month/year** for employment dates. **Do not leave any time periods unaccounted for.**

VII – EMPLOYMENT CONT'D

Business Name:	Address:	Phone Number:
Job Title:	Duties:	Reason for Leaving:
Supervisor's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Employment From: _____ To: _____	Full-time Part-time Unemployed Self-employed School Military Volunteer	
Business Name:	Address:	Phone Number:
Job Title:	Duties:	Reason for Leaving:
Supervisor's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Employment From: _____ To: _____	Full-time Part-time Unemployed Self-employed School Military Volunteer	
Business Name:	Address:	Phone Number:
Job Title:	Duties:	Reason for Leaving:
Supervisor's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Employment From: _____ To: _____	Full-time Part-time Unemployed Self-employed School Military Volunteer	
Business Name:	Address:	Phone Number:
Job Title:	Duties:	Reason for Leaving:
Supervisor's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Co-Worker's Name:	Phone Number:	Work Hours:
Employment From: _____ To: _____	Full-time Part-time Unemployed Self-employed School Military Volunteer	

VIII – ATHLETICS/SPECIAL INTERESTS AND HOBBIES

32. If you play or coach any sport, complete the following.

Sport	Level of participation	Dates (mo/yr to mo/yr)	Hours/Week	Awards (w/date)
	recreational intramural varsity	___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___		
	recreational intramural varsity	___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___		
	recreational intramural varsity	___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___ ___ / ___		

33. List your interests, extracurricular activities and hobbies below. For each, indicate the length and nature of your involvement.

Activity	Nature of involvement (classes, clubs, etc)	Dates (mo/yr to mo/yr)	Hours/Week	Honor/Award (w/date)
		___ / ___ ___ / ___		
		___ / ___ ___ / ___		
		___ / ___ ___ / ___		
		___ / ___ ___ / ___		
		___ / ___ ___ / ___		

IX – MOTOR VEHICLE OPERATION

34. Do you have a current driver license?

Yes No

a. Driver License Number : _____ State: _____

b. **Attach an official copy of your driver license record**

35. If the answer to any of the questions **below is yes**, explain in detail on a separate sheet of paper.

a. Have you ever been refused an operator's license by any state? If yes give the state, date, and the circumstances.

Yes No

b. Have you ever obtained a license number under an assumed name? If yes, list the name(s).

Yes No

c. Has your driver's license ever been suspended, revoked, placed on probation, or have you ever received a warning notice from the state that issued your license? If yes, give the name of state, date, and circumstance.

Yes No

d. Have you ever been involved in a traffic accident as a driver? If yes, list the dates, location, who was at fault, name of agency that investigated the accident.

Yes No

e. Have you ever been involved in a traffic accident as a driver that was not reported which really should have been reported?

Yes No

f. Have you ever been issued a traffic citation? If yes, list date, type of violation, disposition.

Yes No

g. Have you ever operated a motor vehicle while you were under the influence of alcohol?

Yes No

h. Have you ever had a drug or alcohol related accident? If yes, give date, place of accident, and the circumstances.

Yes No

i. Have you ever been arrested for driving while under the influence of alcohol or drugs?

Yes No

j. Have you been convicted or pled guilty to driving while under the influence of alcohol or drugs, or to lesser charges following a D.U.I. arrest? If yes, list the date of the arrest, the law enforcement agency involved, and the final disposition.

Yes No

X – MILITARY

36. Applicant must complete this section if he/she has served with the United States Armed Forces. If applicant has not served with the United States Armed Forces, answer “No” on question “a” then skip to **PART XI**. If the answer to any question **below is yes**, explain in detail on a separate sheet of paper.

- a. Have you ever served with the United States Armed Forces, National Guard, or military reserve?
Yes No
- b. Are you currently participating in the United States Armed Forces, National Guard, or military reserve program?
Yes No
- c. List date, location and status (i.e., honorable, general, etc.) of discharge:
- d. Have you changed your military discharge status at any time? If yes, what was your discharge status prior to having it changed. Explain why the change of your status was necessary on a separate sheet of paper.

General
Less than Honorable
Undesirable
Early suspicion?
Other
- e. List your highest rank held: _____ List your rank at time of discharge: _____
- f. Were you ever court-martialed, tried or charged, or were you the subject of a summary court, deck court, captain’s mast, company punishment, or Article 15, or any other disciplinary action while a member of the armed forces? If yes, list branch of service, when, where, and the circumstances.
Yes No
- g. Have you ever been separated from military service for disciplinary reason?
Yes No
- h. Have you ever been given the option to resign in lieu of forced separation from any military service?
Yes No
- i. While in the service, were you ever reduced in grade or rank?
Yes No
- j. Did you ever commit a criminal act while off duty while in the armed services?
Yes No
- k. List our current or past commanding officers or military acquaintances that know you well enough to provide additional information.

X – MILITARY CONT'D

Name: _____	Rank: _____
Address: _____	Phone Number: _____

Name: _____	Rank: _____
Address: _____	Phone Number: _____

Name: _____	Rank: _____
Address: _____	Phone Number: _____

Name: _____	Rank: _____
Address: _____	Phone Number: _____

37. **Attach a copy of your DD214**

PART XI – LAW ENFORCEMENT

37. If the answer to any of the questions **below is yes**, explain in detail on a separate sheet of paper.
- a. Are you currently or have you in the past attended a police academy? If yes, list dates attended, certification status.
Yes No
 - b. Have you ever worked for any law enforcement agency in any capacity? If yes, what agency(s), what capacity?
Yes No
 - b. Have you ever worked for any law enforcement agencies? If yes, list on a separate sheet of paper, the date of application, and the current status. If rejected, what was the reason?
Yes No
 - d. Are you currently on any eligibility list for any law enforcement agency? If yes, what agency(s)?
Yes No
 - e. Was a background investigation conducted? If yes, what was the outcome.
Yes No

The following questions are for individuals who have been previously employed by a law enforcement agency. If you answer “yes” to any of these questions, completely explain the circumstances of the incident, the location of the agency, hearing or court, and the final action taken. You may attach details on a separate sheet of paper.

38. Have you ever been the subject of a disciplinary action in a law enforcement agency?
Yes No
39. Have you ever been allowed to resign from a law enforcement employer under adverse conditions which could have led to disciplinary dismissal by the agency?
Yes No
40. Have you been fired from a law enforcement agency?
Yes No
41. Have you ever been found guilty of “Gross Negligence” in an administrative hearing or court of law?
Yes No
42. Have you ever been investigated or disciplined for excessive force in an arrest?
Yes No
43. Have you ever been investigated or disciplined for tampering with evidence?
Yes No
44. Have you ever been investigated or disciplined for perjury testimony in an administrative hearing or court of law?
Yes No

PART XI – LAW ENFORCEMENT CONT'D

46. Have you ever been investigated or disciplined for theft of property in an administrative hearing or court of law?
Yes No

XII – PERSONAL DECLARATIONS

IMPORTANT INSTRUCTIONS REGARDING THIS SECTION

The following information is deemed critical to the Division of Peace Officer Standards and Training, and concerns information relating to criminal convictions or criminal acts which have been dismissed through pardons, expungement, dismissal with prejudice, or other similarly treated offenses as an adult or juvenile. “Even if you have had an arrest or conviction expunged, you must still disclose that information for consideration by P.O.S.T.” (IF THE INFORMATION PERTAINS TO YOU, ATTACH ALL COPIES OF ALL POLICE REPORTS REGARDING THE ARRESTS OR CONVICTIONS. COPIES OF POLICE REPORTS SHOULD BE CERTIFIED COPIES AS INDICATED BY AN OFFICIAL POLICE STAMP AND/OR AS NOTARIZED BY A NOTARY PUBLIC.) Copies of police reports can be obtained by contacting the arresting agencies. If agencies require an official “request for information form” that can be mailed directly to P.O.S.T., forms are available at P.O.S.T.

The copies of police reports cannot be obtained from law enforcement agencies because records have been destroyed, indicate “NOT AVAILABLE” on the application form. If P.O. S.T., in checking arrests or convictions, and finds that the police records are available to the applicant, the application will be denied until the police records have been submitted and reviewed by P.O.S.T. A DETAILED EXPLANATION OF ALL CIRCUMSTANCES SURROUNDING INVOLVEMENT, ARREST, OR CONVICTION, RELATING TO ANY CRIME OR OTHER ACT OF MISCONDUCT MUST BE EXPLAINED ON AN ADDITIONAL SHEET(S) OF PAPER AND ENCLOSED WITH THIS APPLICATION.

This information is required and is authorized as per Sections 53-6-203, 53-6-211, 53-6-302 and 53-6-309, Utah Code Annotated. FAILURE TO LIST REQUESTED INFORMATION IN THIS APPLICATION IS CONSIDERED A SERIOUS VIOLATION OF THE APPLICATION PROCEDURE AND WILL RESULT IN DENIAL OF THE APPLICATION.

47. Have you ever been involved in, arrested for, or convicted of a felony?

Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

48. Have you ever been involved in, arrested for, or convicted of a crime of dishonesty?

Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

49. Have you ever been involved in, arrested for, or convicted of a crime of physical violence?

Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

XII – PERSONAL DECLARATIONS CONT'D

50. Have you ever been involved in, arrested for, or convicted, of a crime of unlawful sexual conduct?
Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

51. Have you ever been involved in, arrested for, or convicted, of a crime involving the unlawful use, sale or possession of a controlled substance?
Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

52. Have you ever been involved in, arrested for, or convicted, of the offense of Driving Under the Influence?
Yes No

If yes, **Please indicate status below:**

Conviction Plead to lesser offense Expungement Pardon Acquitted Dismissed Dismissed
with prejudice Treated in other similar manner Diversion agreement

details attached as separate sheet. Indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing and/or fine information. Include police reports, court documents and your detailed written explanation of the circumstances.

53. List all other convictions involving misdemeanor offenses, traffic offenses, military crimes, etc., as accurately as possible. Include type of offense, date of occurrence, location/arresting agency and disposition. Attach on a separate sheet of paper.
54. Do you have any criminal or civil complaints pending against you at this time?
Yes No

If yes, details attached on a separate sheet of paper, list the nature of the offense or complaint, jurisdiction or agency of arrest, and date of offense.

XII - PERSONAL DECLARATIONS CONT'D

55. Has it been brought to your attention that your use of alcohol has caused problems with your job, school, family or your associates?

Yes No

Details attached on a separate sheet of paper

56. Are you now or have you ever participated in a supervised alcohol rehabilitation program?

Yes No

Details attached on a separate sheet of paper, include name and address of program

57. Has your use of prescription drugs ever caused problems with your job, your family or your associates?

Yes No

58. Have you ever experimented with any illegal drugs?

Yes No

59. Are you now or have you ever participated in a supervised drug rehabilitation program?

Yes No

Details attached on a separate sheet of paper, include name and address of program

60. Have you ever possessed. any drugs, narcotics or other controlled substances other than those prescribed by a doctor or other licensed medical practitioner?

Yes No

Details attached on a separate sheet of paper

61. Have you ever sold or otherwise distributed any drugs, narcotics or controlled substances?

Yes No

Details attached on a separate sheet of paper

62. Have you ever been involved in the cultivation of marijuana or the manufacturing of any drugs, narcotics, or other controlled substances?

Yes No

Details attached on a separate sheet of paper

63. Have you ever purchased any drugs, narcotics, or other controlled substances from other than a doctor, or other licensed medical practitioner or pharmacist?

Yes No

Details attached on a separate sheet of paper

XII - PERSONAL DECLARATIONS CONT'D

64. Have you ever knowingly stored illegal drugs, narcotics or other controlled substances for yourself or any other person?

Yes No

Details attached on a separate sheet of paper

65. Have you ever transported illegal drugs, narcotics, or other controlled substances for yourself or any other person?

Yes No

Details attached on a separate sheet of paper

66. Have you used any of the following drugs illegally within the last five years?

Yes No

(Mark which drugs you have used, if any)

<u>Drug</u>	<u>Approximate date if last use</u>	<u>List how many times</u>
Heroin	_____	_____
Toluene	_____	_____
Cocaine	_____	_____
PCP	_____	_____
Percodan	_____	_____
Tai sticks	_____	_____
Quaaludes	_____	_____
Crank	_____	_____
Morphine	_____	_____
LSD	_____	_____
Crack	_____	_____
Mescaline	_____	_____
Peyote	_____	_____
Opium	_____	_____
Demerol	_____	_____
Methadone	_____	_____
Psilocybin/Mushroom	_____	_____
Amphetamine	_____	_____
Barbiturates injected	_____	_____
Methamphetamine	_____	_____

67. Have you ever used any of the following drugs illegally within the last two years?

Yes No

(Mark which drugs you have used, if any)

<u>Drug</u>	<u>Approximate date if last use</u>	<u>List how many times</u>
Marijuana	_____	_____
Hashish	_____	_____
Amyl Nitrates	_____	_____

XII - PERSONAL DECLARATIONS CONT'D

Explain in detail your use of illegal on a separate sheet of paper

68. Have you ever been judged mentally incompetent or insane by a court of law?

Yes No

69. Have you ever been confined to a mental institution or hospital psychiatric ward?

Yes No

70. Have you ever been treated for depression, attempted suicide or had suicidal tendencies?

Yes No

71. Are you now, or have you ever been on probation or parole for any crime which you have been convicted, or any crime held in abeyance or subject to a diversionary program through a court of law?

Yes No

Details attached on a separate sheet of paper, list the nature of the offense or complaint, jurisdiction, or agency of arrest, and date of offense

72. Are you now, or have you ever been a member or associated with a group, gang, or organization which advocates or encourages violence, or has attempted to overthrow, the government of the United States or any State government?

Yes No

Details attached on a separate sheet of paper, explain the name of the group, gang or organization, indicate when you became a member or associated with the organization, and your current status with the group, gang or organization

73. Have you ever been detained for investigation, held on suspicion, questioned or fingerprinted by any Law enforcement agency?

Yes No

Details on a separate sheet of paper, list the nature of the incident, agency or jurisdiction involved, and date of occurrence

74. Have you ever taken any property that didn't belong to you without permission first?

Yes No

Details on a separate sheet of paper. List what was taken, what was the value, date of occurrence

75. Have you ever purchased an item that you knew or suspected was stolen?

Yes No

Details on a separate sheet of paper. List item, quantity, value, and date of purchase.

76. Have you within the past five (5) years done anything at all that you could have been arrested for doing?

Yes No

Details on a separate sheet of paper.

XII - PERSONAL DECLARATIONS CONT'D

77. Have you ever had a criminal warrant or a traffic warrant issued for your arrest?

Yes No

Details on a separate sheet of paper. Give date warrant was issued and cleared.

78. Have you ever intentionally perjured yourself in a Court of Law?

Yes No

79. Do you reside or associate with anyone (family or friends) who is or has been involved in criminal behavior equivalent to a class A misdemeanor or a felony?

Yes No

80. Have you ever been reported as a missing person or runaway?

Yes No

Details on a separate sheet of paper. List jurisdictions, dates and outcomes.

81. Have you ever been delinquent or has any legal action ever been taken against you for failing to meet an obligation for child support or alimony?

Yes No

82. Do you owe money for parking tickets?

Yes No

Details on a separate sheet of paper. Indicate the amount owed, dates

83. Have you ever been asked to submit to a polygraph examination?

Yes No

Details on a separate sheet of paper. List dates, examiner's name, purpose for examination, and name of the agency or company who requested it.

84. Have you ever failed a polygraph examination?

Yes No

Details on a separate sheet of paper. Why did you fail?

85. Have you ever applied for a permit to carry a concealed weapon?

Yes No

Details on a separate sheet of paper. List date, name of law enforcement agency.

86. Have you had your permit to carry a concealed weapon approved?

Yes No

Details on a separate sheet of paper. If no, why it was not granted. If yes, give permit number.

XII - PERSONAL DECLARATIONS CONT'D

87. Have you ever falsified an insurance claim?
Yes No
88. Have you ever falsified an income tax return?
Yes No
89. Have you ever collected unemployment or welfare benefits when you were not entitled to do so?
Yes No
90. Have you ever fraudulently misused a credit card?
Yes No
91. Have you ever forged a check?
Yes No

XII – FINANCIAL

92. Applicant must complete all of this section. In completing the financial section, be complete and accurate. The amount of indebtedness in itself will not be used in evaluating your qualifications, but rather the behavior exhibited in meeting your financial obligations.

Current Monthly Income		Current Monthly Expenditures	
Monthly salary.....	\$	Real Estate (mortgage) payment(s).....	\$
Spouse's salary		Rent	
Other monthly income –describe:	\$	Other monthly payments – describe:	\$
	\$		\$
	\$		\$
	\$	Estimated monthly cost of living	\$
	\$	(include utilities, food, gasoline, home	\$
		and car maintenance, entertainment,	
		etc.) and any other obligations	
Total Monthly Income	\$	Total Monthly Expenditures	\$
Current Assets		Current Liabilities	
Saving	\$	Real Estate Indebtedness	\$
Checking		Long-term loans (Auto)	
Real Estate	\$	Charge Accounts	\$
Stocks and bonds		Other Liabilities – describe:	
Life insurance (cash value of whole	\$		\$
life policy)			\$
Autos	\$		\$
Other Assets – describe:	\$		\$
	\$		\$
Total Assets	\$	Total Liabilities	\$

93. If the answer to any of the questions **below is yes**, explain in detail on a separate sheet of paper.

Have you or your spouse:

- Ever defaulted on any loan, debt or obligation in the past five years?
Yes No
- Ever had your wages attached or garnished?
Yes No

XII – FINANCIAL CONT'D

- c. Ever been a defendant in a small claims or other civil court action?
Yes No
- d. Any immediate civil actions pending?
Yes No
- e. Ever had a judgement rendered against you for failure to pay any just debts?
Yes No
- f. Ever been refused credit?
Yes No
- g. Ever had any collection or repossession action taken against you?
Yes No
- h. Ever been referred to a collection agency?
Yes No
- i. Ever been delinquent on any federal, state, local debts? This would be delinquency for income, property, or other taxes, governmental loans, overpayment of benefits, required payments into or under government programs, etc.
Yes No
- j. Have you or your spouse or any corporation, firm, partnership, or other business enterprise in which you or your spouse served as an officer, owner, director trustee, or partner ever filed a petition for bankruptcy under U.S. Bankruptcy code; been adjudicated as bankrupt under the U.S Bankruptcy Code; been the subject of a formal or informal receivership? Describe the category of bankruptcy, which you chose (i.e. liquidation, reorganization, and adjustment of debts). Give the court appointed trustee name and phone number.
Yes No
- k. Ever owned real property, which, during the time of such ownership, has been cited as unsafe or unsanitary or for other housing code violations or which has been condemned?
Yes No
- l. Ever had a check “bounce” or returned for insufficient funds (how many times total, how many times in the last 12 months, when was the last time, for how much, intentionally, unintentionally)?
Yes No

XIII – SUMMARY OF PROGRAM REQUIREMENTS

How and when an applicant becomes a participant in the Police Corps

If you are accepted into the Utah Police Corps, you will be given a copy of the formal agreement between the Director of the Office of the Police Corps and Law Enforcement Education, U.S. Department of Justice, and Police Corps participants (the Agreement to Participate and Serve.”) The Agreement to Participate and Serve sets out the structure of the Police Corps, the expectations of all participants, and the terms and conditions of Police Corps scholarships. You will be asked to review the agreement thoroughly.

An applicant becomes a “participant” in the Police Corps only when the Director of the Office of the Police Corps and the applicant (with the consent of his/her parent or guardian if the applicant is under the age of 18) both sign the Agreement to Participate and Serve. The relationship between the Federal Police Corps program and a participant is governed by the Agreement to Participate and Serve, by the Police Corps Act (42 U.S.C. § 14091 *et seq.*) and by the regulations promulgated under the Police Corps Act (28CFR Part 92).

XIV – BASIC OBLIGATIONS OF A PARTICIPANT IN THE POLICE CORPS

What follows is a summary of the basic obligations of a Police Corps participant. If you have questions about the program or a participant's obligations, please call the Utah Police Corps office at (801) 965-4650.

A participant who joins the Police Corps as an *undergraduate in college*

- Agrees to attend his/her college or university on a full-time basis and maintain satisfactory academic progress toward a baccalaureate degree
- Agrees to complete his/her baccalaureate degree
- Agrees to satisfactorily complete the 20-24 week residential Police Corps training program. The Police Corps training program is both physically and mentally demanding. Participants are Evaluated during training for physical, mental, and emotional fitness and must meet high standards.
- Agrees to satisfactorily complete four years of service with an assigned state or local police force. Service commences upon graduation from college and completion of the Police Corps program.

A participant who joins after he or she has earned a baccalaureate degree and who seeks Police Corps assistance *to pursue graduate study*

- Agrees to satisfactorily complete the 19-24 or 20-24 week residential Police Corps training program described above
- Agrees to satisfactorily complete four years of service with an assigned state or local police force before undertaking or continuing graduate study
- Agrees to satisfactorily complete one or more graduate courses once the service requirement is satisfied

Repayment

Any participant in the Police Corps who fails to satisfy his or her education, training and service requirements is required to repay all educational assistance ("scholarships") received through the Police Corps, plus interest at 10 percent. A participant unable to complete the requirements because of a physical or emotional disability (or other good cause, as determined by the Director of the Office of the Police Corps), may be allowed to substitute community service for repayment.

XV – APPLICANT’S CERTIFICATION

Did you fill out this application/personal history statement?

Yes No

If no, print the name of the person who did below.

Name (Print or Type)

Phone Number

Relationship to Applicant

I certify that all of the information provided above and in any attached supplementary sheets is true and complete, to the best of my knowledge. In making this application/personal history statement for the training and certification in the state of Utah, I certify that I am a citizen of the United States, a high school graduate or equivalent, and have never been convicted of a felony or other offense except as noted on this application/personal history statement. I am aware that willfully withholding information or making false or misleading information and/or omissions of requested information on this application/personal history statement is a violation of Utah Code Annotated 76-8-511 falsification of a government record and section 1001 of Title 18 of the U.S. Code and, if appointed, will be the basis for dismissal from the Police Corps, or termination of training and of peace officer authority and/or subsequent police service.

DO NOT SIGN THIS PAGE UNLESS YOU ARE IN THE PRESENCE OF AND AFTER RECEIVING AN OATH FROM A NOTARY PUBLIC ATTESTING TO THE VALIDITY OF THIS APPLICATION/PERSONAL HISTORY STATEMENT.

RECENT PHOTOGRAPH
(No larger than 2” X 3”)
Photograph should be
no older than 2 months
prior to making this application.

AFFIX PHOTOGRAPH HERE

Signature of Applicant (as usually written)

Date

_____, personally appeared before me and stated that all information given in this application/personal history statement is true and correct.

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Signature

My Commission Expires

Notary Stamp